

2. Procedures for Receiving Diplomas:

- Present original Citizen ID;
- Full payment of tuition fees and other charges as required;
- Completion of obligations to the university prior to diploma collection on the Estudent platform: estudent.hub.edu.vn

Contact numbers for assistance in confirming completion on Estudent		
Department of Finance & Accounting	Full-time Program	(028).38971646
	Part-time Program	(028).38212591
Information Center – Library	Ms. Pham Thi Huyen	0975.040.838
Dormitory Management Center	Ms. Nguyen Thi Hoa	0392.101.234

3. For Authorized Collection:

The authorized person must present the following documents:

1. Certified copy of the Citizen ID of the authorizing person;
2. Certified copy of the Citizen ID of the authorized person;
3. Authorization letter with local authority's verification;

And fulfill all required procedures and obligations for diploma collection.

Department of Finance & Accounting, General Administration Office, Department of Facilities Management, Information Center - Library, Center for Student Services and Accommodation Management, and students are kindly requested to coordinate implementation.

Sincerely announced./.

Recipients:

- BoR: for reporting;
- Departments: for dissemination;
- Students: for implementation;
- APRD: for website posting;
- Save: GAO, DAA

AS AUTHORIZED BY THE RECTOR
P.P HEAD
DEPUTY HEAD

(Signed)

MSc. Nguyen Thi Huynh Uyen

