

Ho Chi Minh City, , 2025

No: /NB-HUB

ANNOUNCEMENT

Regarding the Course Registration for Full-time Undergraduate Students (Cohort 40 and earlier) and Part-time Students in the Course Classes of Cohort 41 Semester 1 – Academic Year 2025 – 2026

Pursuant to Decision No. 466/ D-HUB dated February 28, 2024 of the Rector on promulgating the Regulations on organization and management of undergraduate training at Ho Chi Minh University of Banking;

Based on Decision No. 1076/D-HUB, dated May 8, 2019, issued by the Rector of Banking University of Ho Chi Minh City, Regarding: the promulgation of the "Regulation on Course Registration and Withdrawal in Credit-Based Training System at Ho Chi Minh University of Banking;

The Department of Academic Affair informs full-time and part-time undergraduate students of all cohorts about the registration for the course classes of Cohort 41 in Semester 1 of the academic year 2025–2026 as follows:

1. Regulations on the Academic Schedule:

The course classes of Cohort 41 in Semester 1 (2025–2026) will begin in Week 5 and end in Week 22. Week 5 of Semester 1 starts on Monday, September 22, 2025.

2. Announcement of the Teaching and Examination Schedule:

The teaching and examination schedules of the course classes of Cohort 41 in Semester 1 – Academic Year 2025–2026 are available in detail on the website: <https://hub.edu.vn/>, <https://phongdaotao.hub.edu.vn/> or <http://online.hub.edu.vn/> (Section: Teaching & Examination Schedules for Full-time Undergraduate and College Programs).

3. Online Registration Schedule:

NO	COHORT, PROGRAM	ONLINE REGISTRATION PERIOD	NOTE
1	All full-time undergraduate students from Cohort 40 and earlier (Cohorts 34, 35, 36, 37, 38, 39, and 40).	- From 6:00 p.m. on September 16, 2025, to the end of September 18, 2025.	- Students of all cohorts who wish to register for course retakes, overload courses, double majors, etc., must complete their registration during this period. - Students are not allowed to cancel or withdraw courses during the course registration period.
2	➤ Tuition Payment: - After successfully registering for the course classes in their personal account, students must complete the tuition payment for the newly registered courses no later than September 18, 2025. ➤ Tuition Payment Guidelines: Students access the Online Payment Portal of Ho Chi Minh City University of Banking at https://e-bills.vn/pay/hub to check outstanding tuition fees and make payment via the VCB Digibank app, mobile banking apps of other banks, or e-wallets.(user guide for the Online Payment Portal of Ho Chi Minh City University of Banking is attached: https://e-bills.vn/pay/hub) - Students who fail to complete their tuition payment obligations within the specified deadline will not be recorded in the registered course class lists of Cohort 41 in Semester 1, Academic Year 2025–2026.		

- **Online Registration Portal:** <http://online.hub.edu.vn/> (Academic Affairs Portal)

* **For part-time students** (if they wish to take joint classes with full-time undergraduate Cohort 41):

Students must submit the course registration form to their class advisor

- **Timeframe:** From September 16, 2025, to the end of September 18, 2025.

- **Email Address:** tungh@hub.edu.vn.

- **Procedure:** Students download the Course Registration Form, fill in the required course information, and send it to the class advisor's email address.

4. Check Course Registration Results

- Full-time undergraduate students of all cohorts must check their course registration results in their personal accounts (including courses for grade improvement, retakes, double majors, etc.). If there are any questions or complaints regarding the registration results,

students must contact the Academic Affairs Office at 028.38.971.638 (56 Hoang Dieu 2, Thu Duc) no **later than September 23, 2025** (during office hours)).

- Part-time students must check their registration results already submitted via email with their class advisor and make corrections (if any errors are found) on **September 23, 2025**, by contacting 028.38.212.430 – Campus at 36 Ton That Dam, District 1.

- After the above deadline, the Department of Academic Affair will not resolve any complaints or adjustments from students.

6. Important Notes on Course Registration:

To ensure accurate and effective course registration, students are required to carefully follow the information and regulations below:

- Decision No. 1076/D-HUB, dated May 8, 2019, issued by the Rector of Banking University of Ho Chi Minh City, Regarding: the promulgation of the "Regulation on Course Registration and Withdrawal in Credit-Based Training System at Ho Chi Minh University of Banking;

For any questions, students are kindly requested to contact the Department of Academic Affair – Main Building, 56 Hoang Dieu 2, Thu Duc, for guidance and support:

- + Students of Cohort K34: contact Mr. Hien – Phone: 098343969.
- + Students of Cohorts K36 and K40: contact Ms. Ha – Phone: 0903372008.
- + Students of Cohorts K38 and K41: contact Ms. Ny – Phone: 0383489034.
- + Students of Cohorts K35, K37, and K39: contact Mr. Thien Minh – Phone: 028-38.971.638.

Recipients:

- BoR: for reporting;
- Faculties: for coordination and dissemination to students;
- Depts. & Centers: FAD, TQAD, ITMD, SAC, SSC;
- YU-SA;
- ACD: for website publication;
- Students: for implementation;
- Archive: Office, AAO.

AS AUTHORIZED BY THE RECTOR

P.P HEAD

DEPUTY HEAD

(Signed)

Nguyen Thi Huynh Uyen